

Staff Council Meeting Minutes – April 26, 2018

Attendance – 14 meetings since June 2017.

2017-2018 Staff Council Member	Term	EEO Category	Present	Meetings Attended Since June 2017
Adams, Amie	2018	SSC	Y	12
Allen, Thomas	2018	SSC	Y	11
Andersen, Rik	2019	EEO 3	N	13
Bowen, Bill	2018	EEO 1	Y	13
Brown, Randy	2019	EEO 1	N	3
Buckelew, Vicky	2019	EEO 4	N	2
Fox, Karen	2018	EEO 3	Y	10
Haasl, Lora	2018	EEO 3	N	10
Hampton, Nancy	2018	EEO 1	Y	12
Kopke, Kim	2018	EEO 5	Y	14
Lawson, Amanda	2019	EEO 3	N	7
Lively, Darcy	2018	EEO 3	N	8
McNeill, Walter	2019	SSC	Y	3
Palmer, Barbara	2019	EEO1	Y	1
Peacock, Nicolas	2018	EEO 5-7	Y	8
Reid, Leo	2018	EEO 1	Y	7
Seymour, Max	2019	EEO 1	Y	10
Simmons, Shawna	2019	EEO 3	N	9
Vinyard, Michelle	2018	EEO 3	Y	13
Ward, Megan	2018	EEO 4	Y	12
Womble, Lynsee	2018	Ex Officio	Y	10

1. **Call to Order** – Megan called the meeting to order at 2:04pm
2. **Review of Minutes from previous meeting, April 12, 2018**
 - a. Michelle moved for approval of minutes and Karen seconded the motion
 - b. Minutes approved
3. **Treasurer’s Report (Nancy Hampton)** No report at this meeting
4. **Old Business**
 - a. All Staff Meeting to be held May 2, 2018 at 3pm in Legacy Hall
 - i. Status of current donations
 - ii. Buffalo Gold Card swipe at the door to take attendance
 1. Preferably have 8 people taking care of the swipes
 - iii. Megan ordered cookies and punch (President’s Office to Fund)
 - iv. Working with President’s Office to work through tasks list and follow-ups so transitions are more streamlined from year to year

- v. Thoughts on only bringing 4 major donations to meeting
 - 1. Consensus was that it is to bring what will be given away at the meeting then contact other employees who have won door-prizes afterward
- vi. Parking Committee
 - 1. Randy Rikel is going to work with Chief Burns and Jerry Faltinek to have the committee meet twice a semester regularly so it can be planned for
 - a. Chief or Jerry set up more consistent updates

5. Updates from Staff Council Subcommittees

- a. Employee of the Month (Chair – Michelle Vinyard) – No report
- b. Scholarship & Tuition Assistance (Chair – Lora Haasl) – No report
 - i. Verbiage for Scholarship Instrument for WTAMU Staff Leadership Scholarship will be presented at next meeting
- c. Staff Appreciation (Chair – Karen Fox)
 - i. April event for Staff Appreciation Snow Cones will take place May 3rd from 1-3pm
 - 1. Let Karen or Amanda know if you are able to volunteer during this time
- d. Election Committee (Chair – Lynsee Womble)
 - i. Elections
 - 1. The following people are elected to Staff Council for 18/19 and their terms will end in 2020
 - a. EEO3: Amber Bustos, Brooke Depue, Kristi Neill, Michael Reagan and David Wilson
 - b. EEO4: Harlee Bonilla, Jeffrey Mayo and Brandy Pacheco
 - c. EEO 5-7: Barbara Ferrara and Brandon Johnson
 - d. SSC: Nicholas (Nic) Hartman, Leroy Lucero and Nicole Trevino
- e. Homecoming (Chair – Bill Bowen) – No report
- f. Staff Development (Chair – Darcy Lively) – No report

6. New Business – None reported

7. Announcements

- a. Employee of the Year reception to be held in July, specific information to be determined
- b. Kay Acton in Human Resources is the person to contact with questions regarding Texans for Texans
- c. Bill indicated that Active Threats class (formerly known as Active Shooter) will be held tomorrow, April 27th, at 10am until noon in room 331 in the Classroom Center

8. Adjournment – 2:25pm

- a. Amie moved for adjournment and Amie seconded her motion
- b. All voted in favor

Next meeting is scheduled for May 10, 2018 at 2pm in Buff Branding Room 12.

Respectfully submitted by Secretary, Kim Kopke